

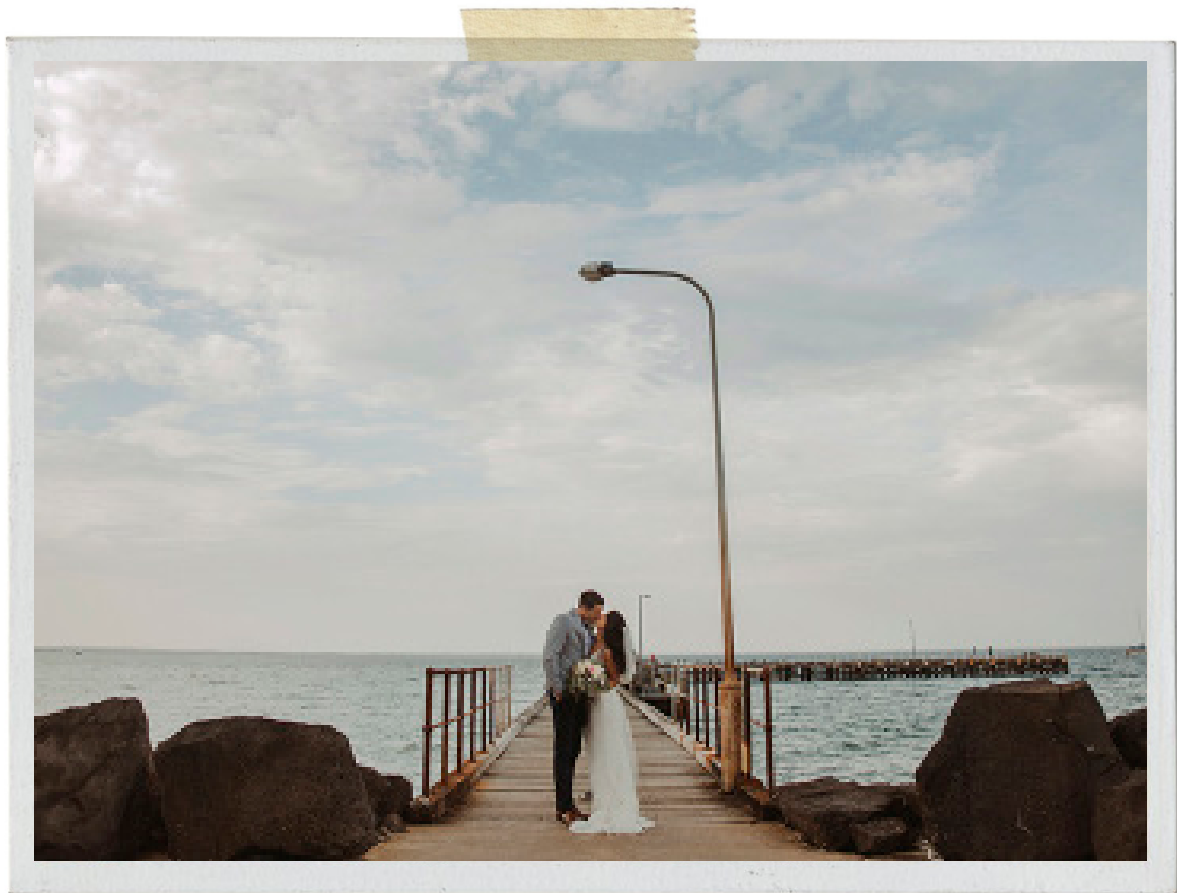
M.P.

# PORTSEA HOTEL

SINCE 1876



WEDDINGS



**Located on the Mornington Peninsula, Portsea Hotel is a remarkable spot to share your vows. A wedding venue that boasts award winning style and service, it is a place you will never forget. Portsea is one of the most naturally striking and picture perfect coastlines in Australia. The hotel itself has been newly renovated and sits approximately 100km south of Melbourne. Combining the panoramic beach views that provides for a stunning backdrop for a ceremony on the lawn, a newly refurbished reception space and a dedicated wedding team to help bring together your special day, you will be in safe hands here down on the coast with us.**

# RECEPTION SPACES

## Bertrand Bar



With breathtaking views, The Bertrand Bar is located on the second floor of the hotel offering stunning sunsets, uninterrupted views of Port Phillip Bay and stargazing at night.

The Bertrand Bar is a fully enclosed climate controlled space with an option to open the windows for an outdoor feel. The space features private bar, kitchen and private bathroom facilities as well as a dedicated service team for your event.

### SEATED

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- Maximum 80 pax with dance floor
- Maximum 110 pax without dance floor

### COCKTAIL

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- Maximum 120 pax

### MINIMUM SPEND

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October 1st - April 30th  
\$8000 Monday to Thursday  
\$15,000 Friday, Saturday & Sunday

May 1st - September 30th  
\$8000 Monday to Sunday

# PACKAGES

## Cocktail Package



**Cocktail wedding packages are a modern alternative to sit down dining. We guarantee guests are not left hungry. All packages include tea, coffee and your cake cut and served cocktail style.**

### DINE — \$100 PP

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- 9 items per guest
- Three Cold, Three Hot, Two Substantial, One Sweet

### ADDITIONAL CANAPES

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- Hot, Cold and Sweet \$6 PP
- Substantial Canape \$9 PP

### INDULGE — \$115 PP

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- 12 items per guest
- Four Cold, Four Hot, Three Substantial, One Sweet

# CANAPÉ MENU

## COLD CANAPÉS

Cured salmon, crème fraiche, avruga caviar  
Freshly shucked oysters  
Prawn cocktail sliders  
Flame tail snapper ceviche, ponzu and fresh jalepeno  
Charred sweet corn frittata, whipped goats cheese  
Pastrami bagels, wholegrain mustard mayo, McClures pickles  
Olive ficelle, fresh tomatoes, stracietella and basil oil  
Beef carpaccio en croute, celeriac remoulade  
Pickled zucchini, tomato, chevre parcels

## HOT CANAPÉS

Seared scallop, cauliflower puree, salsa verde  
Slow braised lamb pie, potato crust  
Caramelised onion and truffle quiche  
Mint and pea arancini  
Pork belly wonton, apple and radish, crackling  
Portsea mini baked potato, chive crème fraiche

## SUBSTANTIAL

Portsea mini cheeseburgers  
Pumpkin risotto  
Prawn rolls  
Portsea braised beef cheek, paris mash  
Pumpkin and amaretti ravioli, fried sage  
Portsea fish and chips  
Slow cooked lamb ribs, chimichurri  
Salmon poké bowl

## DESSERT

Mini Pavlovas, seasonal fruit, double cream  
Mini citrus tart, fresh raspberry  
Salted chocolate caramel tart  
Almond, Sour Cherry and ricotta cake, double cream  
Raspberry sorbet, fresh mint

\*Please note: All menu items are subject to change according to seasonality and availability

# PACKAGES

## Seated Weddings



### For those who prefer a traditional setting.

All packages include bread rolls and butter for the table,  
as well as tea, coffee.

#### DINE — \$105 PP

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- Canapés (Chef's selection, 3 piece pp)
- Alternate entrée
- Alternate main
- Your wedding cake plated as dessert

#### INDULGE — \$125 PP

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- Canapé on arrival (Chef's selection, 4 piece pp)
- Alternate entrée
- Alternate main
- Set dessert
- Wedding cake cut and served on platters

#### FEAST — \$120 PP

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- Canapés (Chef's selection, 3 piece pp)
- Entrée, main and sides served to the table for your guests to share
- Feast dessert - We will serve your cake with a chef selection of petite desserts

# SEATED MENU OPTIONS

## ENTREE

Duck Parfait, House Chutney, grilled pain maison  
Poached veal, tuna mayonnaise, caper berries, reggiano parmigiano  
Half dozen oysters, lime dressing  
Twice cooked pork belly, apple puree, nashi pear and witlof salad  
Salad of heritage vegetables, Yarra Valley chevre  
Ricotta gnocchi, slow cooked lamb, black olive, Persian fetta  
Roast cauliflower, lemon taleggio risotto  
Citrus cured ocean trout, quinoa and pea

## MAIN

Baby snapper, sauce nantua, crushed potatoes and baby leeks  
Eye fillet, potato boulangere, sauce perigueux, fricassee of wild mushrooms  
Shiraz braised beef cheek, Paris mash, brioche crumbs  
Spring Creek barramundi, black veneer rice, sauce lie de vin, sumac calamari  
Corn-fed chicken breast, shallot puree, trompette mushrooms and crispy steamed beans  
Confit duck, roasted beetroots, De Puy lentil and jus pinot noir  
Slow braise boneless lamb shoulder, Swiss chard, potato puree and seasonal vegetables

## DESSERT

Peanut butter parfait, double chocolate mousse praline salt  
Lemon tart, raspberry sorbet  
Portsea's Eton mess  
Liquorice bullet, double chocolate brownie, liquorice gelato,  
Strawberry pate de fruit, homemade 100's and 1000's  
White chocolate and mascarpone panna cotta

\*Please note: All menu items are subject to change according to seasonality and availability

# SHARED FEAST MENU

Shared charcuterie, oysters, fresh prawns on arrival

## *SERVED TO THE TABLE:*

Slow Cooked Lamb Shoulders

Crisp Skin Spring Creek barramundi fillets, fennel & orange

Roasted Corn Fed chicken, confit garlic & thyme

Slow cooked beef sirloin, café di paris butter

(select 2)

## Served with

Wild rocket, pear & parmesan salad

Thrice cooked potatoes

Steamed asparagus, shallot vinaigrette

## Dessert Platter

Mini Pavlovas, seasonal fruit, double cream

Mini citrus tart, fresh raspberry

Salted chocolate caramel tart

Almond, Sour Cherry and ricotta cake, double cream

Raspberry sorbet, fresh mint

(Select 3)

# CULINARY ADD-ONS

The culinary add-on is designed to allow couples and their guests to create a truly bespoke dining experience. These can be added to both cocktail and sit down receptions.

## GRAZING STATION — \$25 PP

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An exquisitely presented table of breads, grissini, continental meats, dips, cheeses, fruit & vegetables. Ideal for serving post ceremony, while you & your bridal party are with the photographer. These can be served in the downstairs. Each board serves 4-6 for a light snack.

## OYSTER BAR — \$350

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A touch of luxury. Freshly shucked oysters, assorted dressings and toppings. 5 Dozen oysters included with initial setup, \$50 per dozen for extra oysters ordered.

## CHEESE PLATE — \$20 PP

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An alternative to a sweet dessert. Selection of cheese and accompaniments. Serve as a plate to share or as a cheese station

## DESSERT BAR — \$20 PP

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A sweet station like no other. Filled with slices, lollies and an option chocolate fountain for additional cost.

## ADDITIONAL MENUS / MEALS

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Children's menus are available for guests under 12 years of age for \$30 includes vanilla gelato & soft drink/juice.

Supplier menu available for vendors (e.g DJ) available at \$30pp

# BEVERAGE PACKAGES



We offer a 4 hour beverage package option.

Functions may be extended beyond your confirmed finish time for an additional fee. Should guests wish to extend their package (before or on the day) for an additional hour this will be charged at an additional \$15pp per hour. Light beer will be available for all beverage packages.

BASIC — \$85 PP	PREMIUM —\$100PP	LUXURY - \$115 PP	ADD ONS
<ul style="list-style-type: none"> <li>• Sparkling</li> <li>• White</li> <li>• Red</li> <li>• 0% Beer</li> <li>• 4 Tap beers &amp; cider</li> </ul> <p>Carlton Draught, CBCo Pale Ale, CBCo Middy and Bertie Cider</p>	<ul style="list-style-type: none"> <li>• Sparkling</li> <li>• 2 x White</li> <li>• 2 x Red</li> <li>• 0% Beer</li> <li>• 4 Tap beers &amp; cider</li> </ul> <p>Carlton Draught, CBCo Pale Ale, CBCo Middy and Bertie Cider</p>	<ul style="list-style-type: none"> <li>• Premium Sparkling</li> <li>• 2 x Premium White</li> <li>• 2 x Premium Red</li> <li>• 0% Beer</li> <li>• 4 tap beers &amp; cider</li> </ul> <p>Carlton Draught, CBCo Pale Ale, CBCo Middy and Bertie Cider</p>	<ul style="list-style-type: none"> <li>• Cocktail on Arrival (Three Selections) \$15 PP</li> <li>• Glass of French Champagne on arrival (or for toast) \$15 PP</li> <li>• Bottled Water 4 hours - \$3 PP 5 hours - \$4 PP</li> </ul>

Please note: A \$250 tap change fee applies if any of the above beers or ciders are wanted to be swapped for another on our beverage listing.

# CEREMONIES



## HAVE YOUR CEREMONY ON THE LAWN

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- Between 3:00pm - 4:30pm ceremony
- Wooden Arbour
- Up to 60 white chairs
- Signing table with chairs
- Wet weather backup - Bertrand Bar

**\$2000**



# PORTSEA HOTEL BOOKING TERMS & CONDITIONS

## BOOKING & DEPOSIT REQUIREMENTS

We will only hold a tentative booking for a maximum of 10 days from enquiry date. This may be extended upon consultation with Management. A complete site inspection of all properties is highly recommended prior to confirming your booking. Please call the Event manager on 03 5984 8112 to arrange a site inspection.

Weddings: All Wedding reception bookings are accepted on a 'first come, first serve' basis. Tentative reception venue bookings will be held for a period of 10 days only, after this time the space will be released unless an extension has been granted by the Event Manager.

## DEPOSITS

Weddings: A \$2000 non-refundable and non-transferable deposit must be paid within 48 hours of receipt your signed contract.

## BALANCE PAYMENTS TERMS

Weddings: 50% of remaining balance is to be paid 90 days prior to the scheduled commencement of your event, and final payment in full is to be made 15 days prior to the scheduled commencement of your event. Final numbers are required 14 days prior to the function date and will be based on guaranteed numbers or actual attendees, whichever is greater.

## PAYMENT POLICY

Payment for any outstanding balance of the function is required immediately from issue of invoice. Payment can be made by cash, major credit cards and EFTPOS only.

## CANCELLATIONS

In the event the booking is cancelled a 30% administration fee of the entire event may be charged pending circumstances, rescheduling or lost opportunity

The following strict cancellations fees will apply if you cancel your function(s) or part(s) thereof:

Weddings:

- 90 - 61 days prior 50% of the contracted amount will be charged
- 60 days or less full contracted amount will be charged

All other events:

- 60 - 31 days prior 50% of the contracted amount will be charged
- 30 days or less full contracted amount will be charged

## ACCOMMODATION

We recommend enquiring about accommodation as early as possible as we are often heavily booked. Especially in the warmer months. All wedding bookings receive a 10% discount off the room price. For all accommodation enquiries please contact reception on 03 5984 2213.

## CONFIDENTIALITY

It is understood and agreed that information shared between both parties must be kept confidential. This may include such items such as pricing, emails, documents, delegate details, contacts, strategy and invoicing.

## RE-ALLOCATION

Management always reserves the right to re-allocate rooms due to circumstances beyond our control. If the numbers increase or decrease significantly from those advised at the time of the booking, we may substitute a more appropriate room of our choice. We will discuss any changes with you before the decision is made.

# TERMS AND CONDITIONS



## EQUIPMENT HIRE & THIRD PARTY SERVICES

We do not accept any responsibility for any ad-hoc equipment hire or third party services required during your event.

## EVENT CANCELLATION/FORCE MAJEURE

Due to unforeseen circumstances any event may be canceled due to either safety reasons or force majeure. Any required cancellation or evacuation of an event will be made by local authorities with no refunds provided by The Portsea Hotel.

## DAMAGE

Please note that you will be financially responsible for any damage sustained to any venue. Clients are responsible for any excessive cleaning costs incurred as a result of the event. Credit card details will be taken prior to the commencement of the event and these details will be retained until full payment is made and all outstanding cost has been paid.

## RESPONSIBLE SERVICE OF ALCOHOL

Portsea Hotel complies with Victorian responsible service of alcohol legislation. All staff are trained in the liquor licensing accredited 'RSA' (responsible service of alcohol) and they may refuse to serve alcohol to any person who they deem to be intoxicated. Any intoxicated person is unable to remain in the venue and must be removed. In accordance with liquor licensing laws of Victoria, minors are only permitted on the premises in the direct company of their parent or legal guardian and may be asked to leave at the discretion of management. At no time is a minor permitted to consume alcohol on the premises.

## BYO POLICY

No beverage is permitted to be bought into the Portsea Hotel.

## ON-SITE CATERING

All catering within The Portsea Hotel is only to be provided by ourselves. Unless agreed to by Management, no other catering may be used on the hotel premises. Food and beverage selections are to be confirmed three (3) weeks prior to your event. A catering package from within the current event kit must be selected when holding an event at Portsea Hotel. Special dietary requirements must be communicated to Portsea Hotel three weeks prior to the event.

## SET UP AND DELIVERY

External AV and production companies are required to make contact with Portsea Hotel event staff seven (7) working days prior to the event. The client should ensure event staff are advised of all goods/ packages to be delivered and that they are adequately marked with the contact name, date of the event and contact number. All equipment must be removed at the conclusion of the event unless previously arranged with the Portsea event staff.

## BUMP-IN & BUMP OUT FEES

Fees apply where customers wish to either set up a room prior to an event or leave equipment or materials in a room after the event. A charge of \$200 per hour applies. The leaving of excess rubbish is not permitted and a flat fee of \$50 + labour will be charged for disposal.

## PRICE VARIATIONS

Every endeavour is made to maintain our prices as originally quoted to you, however they are subject to change. Should any increases occur, we will notify you immediately.